

2000, at the U.S. International Trade Commission Building. Oral testimony and written materials to be submitted at the public hearing are governed by sections 201.6(b)(2), 201.13(f), and 207.24 of the Commission's rules. Parties must submit any request to present a portion of their hearing testimony *in camera* no later than 7 days prior to the date of the hearing.

#### Written Submissions

Each party who is an interested party shall submit a prehearing brief to the Commission. Prehearing briefs must conform with the provisions of section 207.23 of the Commission's rules; the deadline for filing is March 21, 2000. Parties may also file written testimony in connection with their presentation at the hearing, as provided in section 207.24 of the Commission's rules, and posthearing briefs, which must conform with the provisions of section 207.25 of the Commission's rules. The deadline for filing posthearing briefs is April 4, 2000; witness testimony must be filed no later than three days before the hearing. In addition, any person who has not entered an appearance as a party to the investigations may submit a written statement of information pertinent to the subject of the investigations on or before April 4, 2000. On April 20, 2000, the Commission will make available to parties all information on which they have not had an opportunity to comment. Parties may submit final comments on this information on or before April 24, 2000, but such final comments must not contain new factual information and must otherwise comply with section 207.30 of the Commission's rules. All written submissions must conform with the provisions of section 201.8 of the Commission's rules; any submissions that contain BPI must also conform with the requirements of sections 201.6, 207.3, and 207.7 of the Commission's rules. The Commission's rules do not authorize filing of submissions with the Secretary by facsimile or electronic means.

In accordance with sections 201.16(c) and 207.3 of the Commission's rules, each document filed by a party to the investigations must be served on all other parties to the investigations (as identified by either the public or BPI service list), and a certificate of service must be timely filed. The Secretary will not accept a document for filing without a certificate of service.

**Authority:** These investigations are being conducted under authority of title VII of the Tariff Act of 1930; this notice is published pursuant to section 207.21 of the Commission's rules.

Issued: November 17, 1999.

By order of the Commission.

**Donna R. Koehnke,**  
*Secretary.*

[FR Doc. 99-30647 Filed 11-23-99; 8:45 am]

**BILLING CODE 7020-02-P**

## DEPARTMENT OF JUSTICE

### Notice Required by the Y2K Act To Establish a Small Business Liaison

**AGENCY:** Department of Justice.

**ACTION:** Notice.

**SUMMARY:** Pursuant to section 18(b) of the Y2K Act, Public Law 106-37, 106 Stat. 185 (1999), to be published at 15 U.S.C. 6617, the Department of Justice designates Joseph K. Bryan, Director, Office of Small and Disadvantaged Business Utilization (OSDBU), as the point of contact between the Department and small businesses which qualify as small business concerns under the Act, with respect to problems arising out of Y2K failures and resulting violations of Federal rules or regulations. Mr. Bryan can be reached on (202) 616-0521 or 1-800-345-3712.

**EFFECTIVE DATE:** September 1, 1999 through December 31, 2000.

**FOR FURTHER INFORMATION CONTACT:**

Joseph K. Bryan, Director, OSDBU, Department of Justice, 1331 Pennsylvania Ave, NW, Suite 1010, Washington, D.C. 20530; telephone number 1-800-345-3712; fax number (202) 616-1717.

**SUPPLEMENTARY INFORMATION:** The Y2K Act provides for a suspension of penalties for a "first-time" violation of certain Federally enforceable rules or regulations, during the year 2000, where the violation was the result of a year 2000 failure, certain waiver standards are met, and no similar violation occurred during the last three years. Certain exceptions apply. For purposes of this Act, a "small business concern" is defined as an unincorporated business, a partnership, corporation, association, or organization, with fewer than 50 full-time employees.

The Y2K Act defines "Y2K failure" as failure by any device or system (including any computer system and any microchip or integrated circuit embedded in another device or product), or any software, firmware, or other set or collections of processing instructions to process, calculate, compare, sequence, display, store, transmit, or receive Year 2000 date-related data. This definition specifically includes failures to:

(1) Deal with or account for transitions or comparisons from, into,

and between the years 1999 and 2000 accurately;

(2) Recognize or process accurately any specific date in 1999, 2000, or 2001; or

(3) Account accurately for the year 2000's status as a leap year, including recognition and processing of the correct date of February 29, 2000.

Dated: November 8, 1999.

**Stephen R. Colgate,**

*Assistant Attorney General for Administration.*

[FR Doc. 99-30638 Filed 11-23-99; 8:45 am]

**BILLING CODE 4410-AR-M**

## DEPARTMENT OF JUSTICE

### National Institute of Corrections

#### Solicitation for a Cooperative Agreement

**Summary:** The Department of Justice (DOJ), National Institute of Corrections (NIC) announces the availability of funds in FY 2000 for a cooperative agreement to fund the "Development of a Survival Guide for Newly Appointed Wardens" project.

**Purpose:** The National Institute of Corrections (NIC) invites applications for a cooperative agreement to develop a "survival guide" for newly appointed Wardens or Superintendents, hereinafter referred to as Wardens. In this usage, a survival guide is defined as "a tool that contains information that will provide instruction and guidance to newly appointed Wardens before and during their initial months in their new position". It may include written and/or audiovisual materials containing information concerning training opportunities, suggested early steps in orientation to the new assignment, and potentially important early contacts or actions. It may include written recommendations from experienced Wardens or Directors of state Departments of Correction, reference information concerning where specific information may be found, general management and leadership information, bibliography of helpful reading, information concerning special programs, or information of other types or in other that may be critical to a new Wardens early progress. This project will provide a tool that may be given to the Warden at the time of appointment and provide information that will strengthen the new appointee's entry and approach to the new position and the needs of the facility for which she is responsible.

**Authority:** Public Law 93-415.